

# DBA Façade & Shop Front Improvement Program Application



Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone (main): \_\_\_\_\_ Phone (alternate): \_\_\_\_\_

Name of Owner (if different from applicant): \_\_\_\_\_

Phone (main): \_\_\_\_\_ Phone (alternate): \_\_\_\_\_

Email: \_\_\_\_\_

Total project cost: \_\_\_\_\_ Amount of funding requested: \_\_\_\_\_

Planned project start date: \_\_\_\_\_ Proposed completion date: \_\_\_\_\_

## Checklist of attachments:

- |  |  |
|--|--|
| <input type="checkbox"/> Detailed project description  | <input type="checkbox"/> Detailed project budget             |
| <input type="checkbox"/> 'Before' photos of the building   | <input type="checkbox"/> Description of materials to be used |
| <input type="checkbox"/> 'After' drawing/illustration  | <input type="checkbox"/> Quotes from potential contractors   |
| <input type="checkbox"/> Signed authorization from property owner designating authority to applicant (if required) | (minimum requirement is two quotes)                          |

*By submitting this application, I/we agree that it and all attachments become property of the Red Deer Downtown Business Association and that the information provided herein is true, correct and complete in every respect.*

*I/we understand and accept that submission of this application is not a guarantee of funding and that the DBA Board has the right to refuse any application for any reason*

*I/we agree to obtain all necessary permits and require authorization prior to the start of the project and understand no funding will be provided for any project already underway.*

*I/we understand that once written approval has been provided by the committee, all work must be completed within 12 months of the date of the approval letter and that a project inspection must be completed before a grant cheque will be issued.*

*The Red Deer Downtown Business Association has permission to use my business name along with "before and after" photographs to promote this program. Signage may be placed on site during construction stating the project is partially funded by this program.*

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date